

# **USER MANUAL**

# TDAP MODULE ELECTRONIC CERTIFICATE OF ORIGIN/ FORM ISSUANCE TRADERS PROCESS

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## 1. Introduction

Pakistan Single Window (PSW) is an electronic portal that allows parties involved in cross border trade and transport to lodge standardized information and documents using a single-entry point to fulfill all import, export, and transit related regulatory requirements. The information is transmitted electronically and individual data elements for clearance and regulatory approvals need only to be submitted once. Use of the PSW portal is allowed to authorized users who have completed the subscription process. Once subscribed and registered with PSW, you can access the PSW to perform cross border trade and transit related activities including online payment of taxes and Other Government Agencies (OGA) fees.

Currently, most OGAs dealing in cross border trade are performing their related functions manually. Even the OGAs using electronic means lack integration with the customs clearance system. All the internal users correspond through emails, phone calls, and messages which causes a delay in the operational processes and approvals.

The PSW aims to simplify your cross-border trade and transport experience. This new platform will facilitate the exporters/TDAP officer with online applications for issuance of Electronic Certificate of Origin. The application for the same shall be received and processed through the PSW portal. Similarly, sharing of messages and documents required for processing regulatory approval requests shall be enabled by the PSW.

With the PSW system going live, there will be no TDAP office visits and manual submission of applications for the approval of E-CO request. The processing of the application will be done online, where you can have clear visibility of the action being performed on the same. Moreover, communication between you and the TDAP officer will be visible, robust, and transparent. For more to know about PSW please visit our website www.psw.gov.pk.

#### 2. Background

Background As a signatory to the WTO's Trade Facilitation Agreement (2015), Pakistan has notified the establishment of a 'National Single Window' (NSW) as a 'Category C' commitment with effect from 22nd February 2017. To implement NSW the Government of Pakistan has promulgated the Pakistan Single Window Act, 2021 while declaring Pakistan Customs as the Lead Agency. Pakistan Customs has established a dedicated PSW Company (PSWC), as a not-for-profit Company under the Companies Act, 2017, to implement the PSW program. The PSWC has been designated as the Operating Entity under the PSW Act for developing and maintaining the PSW portal in collaboration with 77 different public sector entities involved in the regulation of cross border trade in Pakistan. The PSWC will digitize the processes of public sector entities, related to the regulation of international trade. This will not only reduce the time and costs but also increase compliance and immensely benefit economic operators like importers, exporters, freight forwarders, clearing agents, shipping companies, transporters, etc. The implementation of the PSW program will also enhance government controls and transparency. By creating a national electronic trade and logistics platform the PSW will help Pakistan integrate better into the regional and global single window systems. It will facilitate integration into global value chains and enable Pakistan to become a hub for regional and international transit and trade.

# 3. Salient Features of TDAP E-CO Module

- A complete solution covering online application, processing and issuance of Certificate of Origin.
- No visits to TDAP office. End-to-end digitalization of the process.
- Wet seals and stamps replaced with digital signatures and QR code for ease of verification of authenticity
- Allows filing requests for Certificate of Origin against multiple GDs/SDs.
- Communication between the officers and traders/custom agents will be done through the PSW system.
- Facilitates exporters to the world markets in availing tariff concessions by reducing cost and time using automated system.
  - Electronic application and processing help save time and costs.

## 4. System Requirements

- To use PSW Portal on Windows®, the subscriber will require:
  - a. Google Chrome Browser.
  - b. Windows 7, Windows 8, Windows 8.1, Windows 10 or later
  - c. An Intel Pentium 4 processor or later that's SSE3 capable.
- To use PSW Portal on Mac®, the subscriber will need:
  - d. Google Chrome Browser
  - e. OS X El Capitan 10.11 or later.

# 5. Step by Step Business Process

## 5.1 User Login

i. Please visit "<u>www.psw.gov.pk</u>" and click on the 'Login' button.

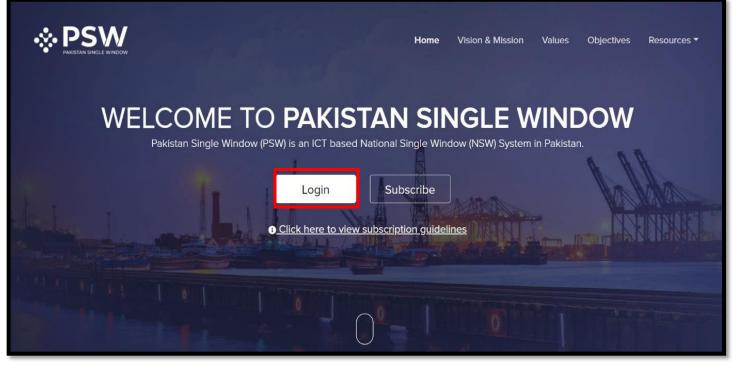


Figure 1

ii. After clicking on the login button, User will be redirected to the login interface. Here, you will be required to enter login credentials.

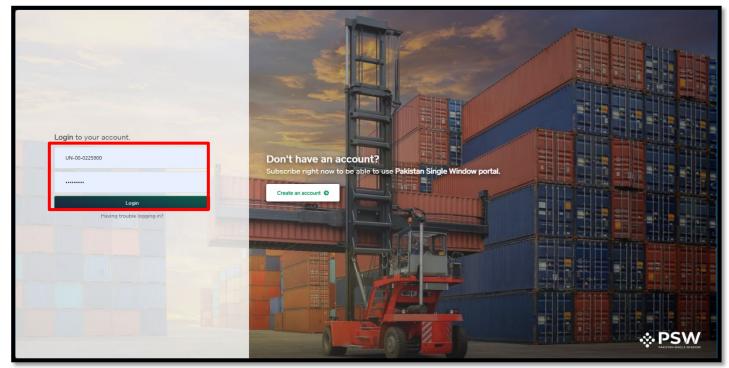


Figure 2

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## 5.2 Electronic Certificate of Origin

i. Upon successful log-in, a dashboard will appear. At the Home Screen, click on the 'LPCO' button.

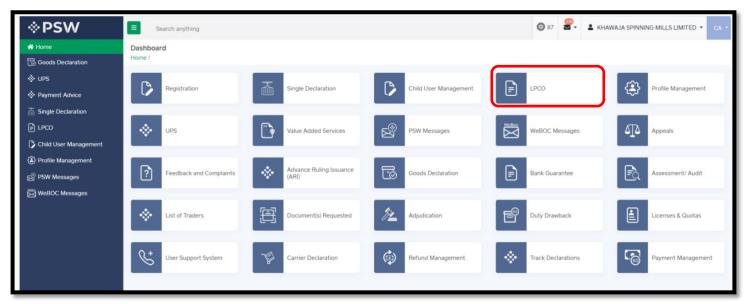


Figure 3

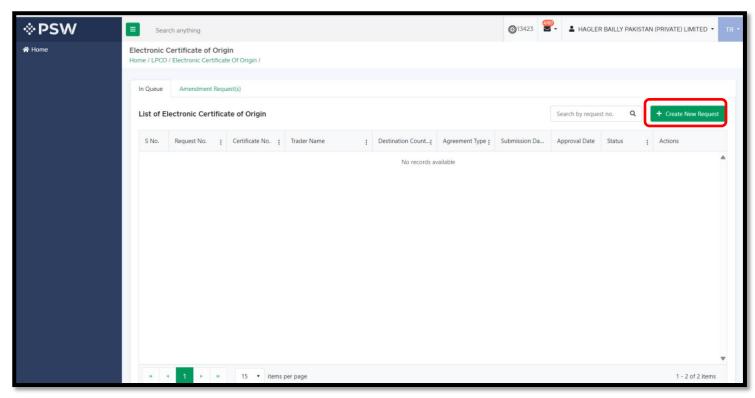
ii. Under the LPCO grid, select "Electronic Certificate of Origin".

<b>♦PSW</b>	E Search anything	I 13423
番 Home	Dashboard Home / LPC0 /	
	Seed Enlistments Catch Certificate Import Licenses	E REX Registration Endorsement Certificate of Origin Form
	Electronic Certificate of Origin REX Registration Amendment Export Quota	Import Permits Export Permits
	Export Certificates Release Orders	E Infrastructure Development Cess Exemption/Waiver



#### 5.3 Create New Request

i. This page shall display a list of all the requests for E-CO along with the status. To create a new request, click on "Create New Request" to submit request.





ii. Upon clicking the 'Create New Request', a list of all Preferential Trade Agreements (PTAs) will be displayed. Please select your preferred trade agreement. For example, the China-Pakistan Free Trade Agreement is selected in below screen. Upon clicking, the system shall generate Pak-China FTA Certificate of Origin request.

PSW	Electronic Certificate of Origin		LY PAKISTAN (PRIVATE) LIMITED •
	Home / LPCO / Create Electronic Certificate	1	
	Step 1 of 4 Please complete all the steps to submit Elec	tranic Certificate Origin (E-CO) request.	(S) Cancel
	Select Trade Agreement	Please select your preferred trade agreement type.	
	Select Goods Declaration		
	Basic Information	AZPK (Azertaijan-Pakistan Certificate of Origin) (Refificate for Handicraft Products) (Certificate for Handicraft Products)	(greement)
		GSP         (Generalized System of Preferences)           GGTP         (Global System of Trade Preferences)	tial Trade
		MPCEPA (Malaysia-Paisistan Closer Economic Partnership Agreement)         PIPTA         PMPTA           @valaistan-iran Preferential Trade Agreement)         @valaistan-iran-iran Preferential Trade Agreement)         @valaistan-iran-iran-iran Preferential Trade Agreement)         @valaistan-iran-iran-iran Preferential Trade Agreement)	tial Trade
		PMCO (Pakistan-Mexico Certificate of Origin) PSFTA (Pakistan-Sri Lanka Free Trade Agreement) PTN (PTA among Developing Couling GAT)	untries negotiated
		SAAPTA     SAFTA       (SAARC Preferential Trade Agreement)     South Asian Free Trade Agreement)       (TPS-OIC Certificate of Origin	n)
		TURPAK         UZPPTA           (Turkey-Pakistan Certificate of Grigin)         Cubekistan-Pakistan Preferential Trade Agreement)	

Figure 6

## **5.4 Select Declaration**

i. After selecting the preferred Certificate, the system shall require the trader to select a Goods/Single Declaration against which E-CO is being requested. Please click on 'Select Declaration' tab.

LIMITED • TR •	HAGLER BAILLY PAKISTAN (PRIVATE)	<b>)</b> 13423 <b>@</b> .	<b>⊙</b> 13-							Search anything	<b>⊗PSW</b>							
										Home Electronic Certificate of Origin Home / LPCO / Create Electronic Certificate /								
⊗ Cancel							t	ate Origin (E-CO) reque	bmit Electronic Certifi	Step 2 of 4 Please complete all the steps to s								
	_						rade Agreement	China-Pakistan Free 1	0	Select Trade Agreement								
Select Declaration	4							Declaration Information	Ô	Select Goods Declaration								
		ate Actions	Submission Date	Status	Destination Country	Mode of Transport	Consignee Name	GD Number	S #	Basic Information								
No records available																		
ve and Proceed	Back Sav																	

Figure 7

ii. In the 'Select Declaration' tab, the trader will be required to select a goods declaration either through searching the 'consignee name' or by directly entering the complete GD number. Similarly, the trader shall also select mode of transport i.e. either by Sea, Air or land from drop down box.

Search particulars	GD Number	Consignee N	Mode of Tran	Destination C	Status	Sub
Consignee Name			No record	s available		
Consignee Name						
Declaration Number						
Declaration Number						
Mode of Transport						
Mode of Transport 🔹						
AIR						
SEA DRYPORT						
Reset						
		▶ 7 <b>•</b> i	tems per page		0 - 0 of 0	items
Search Close			tems per page		0-0010	

Figure 8

iii. In this screen, since the trader has not entered a specific consignee name or GD number and has only selected mode of transport 'by sea', the system shall display all the GDs filed by the trader which were destined to China and were shipped by sea.

#### Note:

In this screen, the system shall only display the GDs/SDs which have attained the "consignment shipped" status. The system allows trader to apply for a Certificate of Origin against multiple GDs provided that their consignee's name, destination country and mode of transport are the same.

Search particulars	GD Number	Consignee N	Mode of Tran	Destination C	Status	Sub
Consignee Name	KPPE-SB-194- 01-08-2023	JMETER - SHABBIR	SEA	China	Consignment Shipped	01-0
Consignee Name					and the second second	
Declaration Number						
Declaration Number						
Mode of Transport						
SEA 🗸						
Destination Country						
China 🔻						
Reset						
	<					•
Search Close	я к 1	▶ ₩ 7	items per page	e	1 - 1 of 1	l items

Figure 9

#### 5.5 Basic Information

i. After associating desired GDs with the request, the trader will be prompted to the next screen. Here, the trader will fill in relevant fields. In the 'City' tab, the trader shall select the city from where the issuance of the E-CO is desired. The dropdown will display the cities where TDAP offices are present for the processing of requests.

Home / LPCO / Create Electronic Certificate	6										
Step 3 of 4 Please complete all the steps to submit Electronic Certificate Origin (E-CO) request.											
Select Trade Agreement	e Agreement Ohina-Pakistan Free Trade Agreement										
Select Goods Declaration	ect Goods Declaration OGA - Site/Office Selection										
Basic Information	sic Information Please select the city and site office from where you want to get the Certificate of Origin.										
Document Information	Agency Name	City	Site								
	Trade Development Authority of Pakistan	Şelect City Karachi	Select Site	•							
	Exporter's Name and Address Consigner / Exporter Name Hagler Bailly Pakistan (PVt) Ltd	Lahore Faisalabad Multan	Country of Origin Pakistan								
	Consignee's Name and Address Consignee / Importer Name Consignee / Importer Name	Gujranwala Hyderabad Peshawar	Country of Destination Select Country								
	Producer's Name, Address and Country	Producer Country									
	Producer Name Producer Name	Producer Name Producer Address Producer Name Producer Address Producer Address									
	B Means of Transport and route (as far as known)			+ Add							

Figure 10

ii. The address of the exporter will be auto fetched from the system, trader only needs to select the address.

Home / LPCO / Create Electronic Certificate /											
Step 3 of 4 Please complete all the steps to submit Electronic Certificate Origin (E-CO) request.											
Select Trade Agreement	China-Pakistan Free Trade Agreement										
Select Goods Declaration	OGA - Site/Office Selection	OGA - Site/Office Selection									
Basic Information	Please select the city and site office from where you want to get the Certificate of Origin.										
Document Information	Agency Name	City	Site								
	Trade Development Authority of Pakistan	Karachi	TDAP Office, Karachi								
	Exporter's Name and Address										
	Consignor / Exporter Name	Address	Country of Origin								
	Hagler Bailly Pakistan (Pvt) Ltd *	Consignor Address *	Pakistan								
	Consignee's Name and Address	Block 1, Commercial Area, Street 21, F8/2, Islamabad Islamabad Urban									
	Consignee / Importer Name		Country of Destination								
	Consignee / Importer Name	Consignee Address	Select Country •								
	Producer's Name, Address and Country										
	Producer Name	Producer Address	Producer Country								
	Producer Name	Producer Address	Producer Country *								
	B Means of Transport and route (as far as known)		+ Add								

Figure 11

iii. The trader shall enter the details of importer and producer of the goods. Under the producer details, details about the manufacturer of exported goods shall be inserted.

Step 3 of 4 Please complete all the steps to submit Ele	ctronic Certificate Origin (E-CO) request.			(Cancel					
Select Trade Agreement	Ohina-Pakistan Free Trade Agreement								
Select Goods Declaration	OGA - Site/Office Selection								
Basic Information	Please select the city and site office from where you want to get the Certificate of Origin.								
Document Information	Agency Name	City	Site						
	Trade Development Authority of Pakistan	Karachi	TDAP Office, Karachi						
	Exporter's Name and Address								
	Consignor / Exporter Name	Address	Country of Origin						
	Hagler Bailly Pakistan (Pvt) Ltd	Block 1, Commercial Area, Street 21, F8/2, Islamabad Islama 👻	Pakistan						
	Consignee's Name and Address								
	Consignee / Importer Name	Consignee Address	Country of Destination						
	ABC Import Company	Guangzhou, China	Select Country						
	roducer's Name, Address and Country		CHN - China						
	Producer Name	Producer Address	Producer Country						
	Master Impex	SITE Karachi	PAK - Pakistan	-					
	Means of Transport and route (as far as known)			+ Add					

Figure 12

iv. Under the means of transport tab, click the "Add" button to provide details about means of transport.

<b>♦PSW</b>	1 Search anything			© 13423 📽 🛔 HAGLER BAILLY PAKISTAN (PRIVATE) LIMITED • TR •					
😭 Home	Electronic Certificate of Origin Home / LPCO / Create Electronic Certificate /								
	Step 3 of 4 Please complete all the steps to submit Electronic Cer	tificate Origin (E-CO) request.		() Cancel					
	Select Trade Agreement	China-Pakistan Free Trade Agreement							
	Select Goods Declaration	OGA - Site/Office Selection							
	Basic Information	Please select the city and site office from where you want to get the Certificate of Ori	gin.						
	Document Information	Agency Name	City	Site					
		Trade Development Authority of Pakistan	Karachi	TDAP Office, Karachi					
		Exporter's Name and Address							
		Consignor / Exporter Name	Address	Country of Origin					
		Hagler Bailly Pakistan (Pvt) Ltd *	Block 1, Commercial Area, Street 21, F8/2, Islamabad Islamabad Urban	Pakistan					
		Consignee's Name and Address							
		Consignee / Importer Name	Consignee Address	Country of Destination					
		ABC Import Company	Guangzhou, China	CHN - China *					
		Producer's Name, Address and Country							
		Producer Name	Producer Address	Producer Country					
		Master Impex	SITE Karachi	PAK - Pakistan					
		Means of Transport and route (as far as known)		+ Add					
		S No. Departure Date Vessel/Flight/Train/Vehicle No. Pr	ort of Loading Port of Discharge Actions						

Figure 13

v. User will provide required information and save the details.ss

Edit Electronic Certificate of Origin Home / LPCO / Electronic Certificate Of Origin / Edit /									
<b>Step 3 of 4</b> <i>Please complete all the steps to submit Electronic Certificate Origin (E-CO) request.</i>									
Select Trade Agreement CPFTA (China-Pakistan Free Trade Agreement)									
Select Goods Declaration	< Add Details								
Basic Information									
Document Information	Departure Date		Vessel/Flight/Train/Vehicle No.	Port of Loading (optional)					
	day-month-year	Ť.	Vessel/Flight/Train/Vehicle No.	Port of Loading (optional)					
	Port of Discharge								
	Port of Discharge								
				В	ack				

Figure 14

vi. Added details will appear in "Means of Transport and route" grid.

Nego vor « Rease considete all the steps to submit Electronic Certificate Origin (E-CO) request.									Cancel		
Select Taak Agreement 🔮 China-Pakistan Free Taak Agreement											
Select Goods Declaration	OGA - Site/Office Select	DGA - Site/Office Selection									
Basic Information	Please select the city and site a	Please select the city and site office from where you want to get the Certificate of Origin.									
Document Information	Agency Name	Agency Name City Site									
	Trade Development Authority of	f Pakistan		Karachi			•	TDAP Office, Karachi			
	Exporter's Name and Addres	5									
	Consignor / Exporter Name			Address				Country of Origin			
	Hagler Bailly Pakistan (Pvt)	Ltd	*	Block 1, Commercial Area, Street 21, F8/2, Islamabad Islamabad Urban			Pakistan				
	Consignee's Name and Addre	55		Consignee Address							
	Consignee / Importer Nam		0					Country of Destination			
	ABC Import Company			Guangzhou, China				CHN - China	•		
	Producer's Name, Address ar	id Country									
	Producer Name		F	Producer Address				Producer Country			
	Master Impex			SITE Karachi				PAK - Pakistan	*		
	Means of Transport and ro	ute (as far as known)							+ Add		
	S No. Departure Date	Vessel/Flight/Train/Vehicle No.	Port of I	Loading	Port of Discharge	Actions					
	1 10-07-2024	MT Ocean	Karachi		Shanghai	e 🔋			÷		

Figure 15

vii. After adding route information, the trader shall click on "Add Commodity" tab to add commodity details.

Please complete all the steps to submit Electronic Certific	ate Origin (E-CO) request.					Cancel .			
Select Trade Agreement	Ohina-Pakistan Free Trade Agreement								
Select Goods Declaration	OGA - Site/Office Selection								
Basic Information	Please select the city and site office from where you want	t to get the Certificate of Orig	in.						
Document Information	Agency Name		City		Site				
	Trade Development Authority of Pakistan		Karachi		TDAP Office, Karachi	•			
	Exporter's Name and Address								
	Consignor / Exporter Name		Address		Country of Origin				
	Hagler Bailly Pakistan (Pvt) Ltd	•	Block 1, Commercial Area, Street 21, F8/	2, Islamabad Islamabad Urban *	Pakistan				
	Consignee's Name and Address								
	Consignee / Importer Name		Consignee Address		Country of Destination				
	ABC Import Company		Guangzhou, China		CHN - China				
	Producer's Name, Address and Country								
	Producer Name		Producer Address		Producer Country				
	Master Impex		SITE Karachi		PAK - Pakistan	•			
	Means of Transport and route (as far as known)					+ Add			
	S No. Departure Date Vessel/Flight/Tr	ain/Vehicle No. Por	t of Loading Port of Discharge	Actions					
	1 10-07-2024 MT Ocean	Kar	achi Shanghai	2 🕷		0			
	Commodity Information					+ Add Commodity			
	Item No. Description of Goods			Actions					

Figure 16

viii. User will add Commodity details in required fields, then press save button. For selection of relevant origin criterion, please refer to the Certificate of Origin Form and guidelines container therein. Selection of correct origin criterion is crucial to the approval of your request for E-CO by TDAP and its acceptance by the authorities of the destination country.

#### Note:

The E-CO module is designed in a way that it accommodates as many items as possible on a single form. Therefore, traders are requested to enter the required details in as few letters/characters as possible.

Kinne     Electronic Certificate of Origin     Home / IXCO Tone Electronic Certificate /     Step 3 of 4     Prese complete all the steps to submit Electronic Certificate Origin (E-CO) request.     Select Tack Agreement     Origin Failstan Free Tack Agreement	© Carcel
Please complete all the steps to submit Electronic Certificate Origin (E-CO) request.	© Cervel
Select Trade Agreement O China-Pakistan Free Trade Agreement	
Select Goods Declaration	
Basic Information HS Code of the Importing Country Origin Criterion	
Document Information 0201.1000 Origin Criterion	*
P	
PSR Martin and Monthear of Destrume(2) Other (any value	
Marks and Number of Package(s) Other (any valu M/s Master Impex, Karachi	
The Amazeta integral, hereador	4
Number and Kind of Package(s),Description of Goods	
Bovine Meat Half Carcass 200 No. packed in 200 Bags	
	6
Gross Weight or Other Quantity UOM 5000 N3	FOB Value (optional)
5000 103	* 10000
Number of Invoice	Date of invoice
Inv/1298/	10-07-2024
Remarks	
Please issue certificate of Orligin	
	Ead Save

Figure 17

Copyright © Pakistan Single

ix. Once saved, added details will appear under the Commodity Information grid.

	Please complete all the steps to submit Electronic Certific	ate Origin (E-CO) request.								Cancel	
	Select Trade Agreement	Ochina-Pakistan Free Trade	Agreement								
	Select Goods Declaration	OGA - Site/Office Selection									
	Basic Information	Please select the city and site office	from where you want to get the Certificate of	f Origin							
	Document Information	Agency Name			City Site						
		Trade Development Authority of Pal	kistan		Karachi			٠	TDAP Office, Karachi		
		Exporter's Name and Address									
		Consignor / Exporter Name			Address				Country of Origin		
		Hagler Bailly Pakistan (Pvt) Ltd		*	Block 1, Comr	mercial Area, Street 21, F8/2	Islamabad Islamabad Urban	*	Pakistan		
		Consignee's Name and Address									
		Consignee / Importer Name			Consignee Add				Country of Destination		
		ABC Import Company			Guangzhou, C	Dhina			CHN - China	*	
		Producer's Name, Address and C	ountry								
		Producer Name			Producer Addr	ess			Producer Country		
		Master Impex			SITE Karachi				PAK - Pakistan	*	
		Means of Transport and route (	as far as known)							+ Add	
		S No. Departure Date	Vessel/Flight/Train/Vehicle No.	Port	of Loading	Port of Discharge	Actions				
		1 10-07-2024	MT Ocean	Kara	chi	Shanghai	2 🕯			÷	
		Commodity Information								+ Add Commodity	
		Item No. Description of Gos	sds				Actions				
		1 Bovine Meat, Half	Carcass 200 No. packed in 200 Bags				2 🖉			;	
1				_							
										Back Save and Proceed	

Figure 18

X. Once information is added, Trader shall be required to enter remarks. Please enter remarks and click on the save and proceed button.
 <u>Note:</u>

Please note that the remarks entered by the trader shall appear on the Certificate of Origin, therefore, keep your remarks short and standardized.

Please complete all the steps to submit Electronic Certi	ficate Origin (E-CC	0) request.									Cancel ,
Select Trade Agreement	G China-	Pakistan Free Trade	Agreement								
Select Goods Declaration	OGA - Site	Office Selection									
Basic Information	Please select	the city and site office	from where you want to get the Certificate o	( Origin							1
Document Information	Agency Name				City				Site		
	Trade Develop	oment Authority of Pak	istan		Karachi			*	TDAP Office, Karachi		•
	Exporter's Na	ame and Address									
	Aprice Name Trade Development Authority of Pakistan Exporter's Name and Address Consigner / Exporter Name Higgle Bally Pakistan (Pd) Idd Consigner's Name and Address Consigner's Name and Address AdC Import Company Producer's Name AdC Import Company Producer Name Matter Impos Matter Impos Matter Impos Matter Impos Matter Impos				Address Block 1. Commercial Area. Street 21, F8/2, Islamabad Islamabad Urban				Country of Origin		
				•	Block 1, Co	mmercial Area, Street 21, F8/	2, Islamabad Islamabad Urban	*	Pakistan		
					Consignee A				Country of Destination		100
					Guangzhou	u, China			CHN - China		*
	Producer's N	lame, Address and Co	suntry								
					Producer Ad				Producer Country		100
	Master In	npex			SITE Karach	ni			PAK - Pakistan		•
	Means of	Transport and route (a	as far as known)	_						_	+ Add
	S No.	Departure Date	Vessel/Flight/Train/Vehicle No.	Port	of Loading	Port of Discharge	Actions				
	1.	10-07-2024	MT Ocean	Karac	hi	Shanghai	2				*
	Commodi	ity Information								+ /	Add Commodity
	Item No. Description of Goods						Actions				
	1	Bovine Meat, Half (	Carcass 200 No. packed in 200 Bags				2				*
										Back Save a	nd Proceed
				_				_			

Figure 19

#### 5.6 Document Information

i. After adding the commodity details, the system will lead the trader to the final step in the E-CO application. Here, the trader shall attach all the mandatory documents as per the system requirement. User will select Document Name from the dropdown menu and upload accordingly.

<b>⊗PSW</b>	Search anything		<b>③</b> 13423 <b></b>	LAGLER BAILLY PAKISTAN (PRIVATE) LIMITED - TR -
🖨 Home	Electronic Certificate of Origin Home / LPCO / Create Electronic Certific	ite /		
	Step 4 of 4 Please complete all the steps to submit i	lectronic Certificate Origin (E-CO) request.		⊗ Cancel
	Select Trade Agreement	Ohina-Pakistan Free Trade Agreement		
	Select Goods Declaration	Document Name		
	Basic Information	Select Document		•
	Document Information	Opioad The		
		Select files		Drop files here to upload
		Only .jpeg, .jpg, .pdf & .png files are allowed for uploading. File size max limit is 2MB.		
		1	0 <b>X</b> -	
			R1-8-224-2007 - No Pagdinito-Dokuster Reget 	
			E ( 2000 - Research ( 2000 - Directory	
			Children (1997) - Ching and Children (1997) - Ching and Children (1997) - Ching and Ching and Children (1997) - Ching and Ching and Ching and Chin	
		Other Copy of Bill of Lading Comm	nercial Invoice	
				Back Print Preview Submit

Figure 20

ii. Before submitting the application for E-CO, it is strongly advised to preview the Certificate of Origin and details entered in the previous screens.

#### Note:

It is advised that the trader shall always analyze the print preview of the CO before submitting an application and make corrections/additions accordingly if required.

<b>⊗PSW</b>	E Search anything		③13423	BAILLY PAKISTAN (PRIVATE) LIMITED - TR -				
A Home	Electronic Certificate of Origin Home / LPCO / Create Electronic Certifica	te /						
	Step 4 of 4 Please complete all the steps to submit El	ectronic Certificate Origin (E-CO) request.	⊗ Cance					
	Select Trade Agreement	China-Pakistan Free Trade Agreement						
	Select Goods Declaration	Document Name						
	Basic Information	Select Document						
	Document Information	Upload File						
		Select files		Drop files here to upload				
		Only .jpeg, .jpg, .pdf & .png files are allowed for uploading. File size max limit is 2MB.						
		Image: International State St	alah laman keud					
				Back Print Preview Submit				

Figure 21

## 5.7 Print Preview

i. User will be able to preview the certificate.

rint Preview						×			
Hagler Bailly	Name and Address Country y Pakistan (Pvt) Ltd, Block 1, Commercial Area, St slamabad Urban, Pakistan	treet 21, F8/2,	CERTIFICATE NO. CERTIFICATE OF ORIGIN CHINA-PAKISTAN FTA (Combined Declaration and Certificate)						
-	Name and Address,country , Guangzhou, China, China		- Issued in <u>Pakistan</u> (Country) See Instruction Overleaf						
	Name and Address,country ex, SITE Karachi, PAK								
Departure Vessel/Fig Port of dis	ransport and route (as far as known) 2 Date: 10-07-2024 ht/Train/Vehicle No. MT Ocean scharge: Shanghai ading: Karachi		5. For official Use only Preferential Treatment Given Under China-Pakistan FTA Free Trade Preferential Tariff Preferential Treatment Not Given (Please state reason's) Signature of Authorized Signatory of the Importing Country						
6. Item number	<ol> <li>Marks and number on packages;Number and kind of packages;description of goods; HS code of the importing country</li> </ol>	8. Origin Criterion	9. Gross Weig and FOB va		11. Remarks				
1	Master Impex; Bovine Meat, Half Carcass 200 No. packed in Jumbo Bags; 0201.1000	P	5000, KG, 1	0000	Inv/1298 09-07-2024	Please issue Certificate of Origin			
The under s	ion by the exporter signed hereby declares that the above details and Is were produced in	d statemets are	correct; that		ation by certified, on the basis of cont the declaration by the exporter				
Pakistan Country and that they comply with the origin requirements specified for these goods in the China-Pakistan Free Trade Area Preferential Tariff for the goods exported to China Importing Country									
	Karachi Place and date signature of authorized :	signatory		Plac	e and date signature and stamp Authority	of Certifying			

Figure 22

#### 5.8 Submission of E-CO Request

i. After preview, the User will submit the request after which a confirmation pop-up will appear, User will select "Yes" to proceed further.

China-Pakista	n Free Trade Agreement	
Document Name		
Select Document		
Upload File		
Select files	Are you sure you want t submit this Electronic	0
Only .jpeg, .jpg, .pd	Certificate of Origin reque	est? is 2MB.
Martine Contraction	No Ye	S O HID
		Advancement I Request Advancement I Request PLANE 2024-200010 - Res Regularization Endorspaneers I Re
	Source that address and     second address addres	CC 2014 Circle Control States
	CO-00-2524-60935 - CO Respared	* €0-45-3238-60915 - CC Reguest
Other	Copy of Bill of Lading	g Commercial Invoice

Figure 23

ii. After confirming submission of request, the system shall generate an automated request number to your application. Request submitted message will appear, along with Request Number.

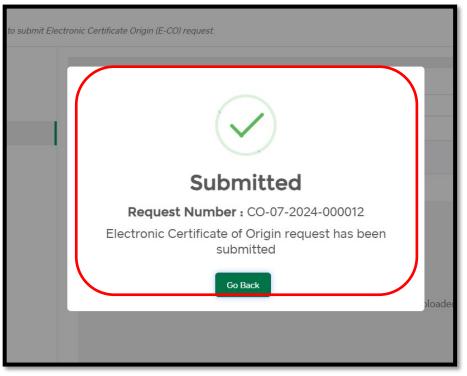


Figure 24

Copyright © Pakistan Single

iii. After successful application submission, the request will be assigned a system generated request number and will reflect status as "Assigned to Officer" in your E-CO main menu. Similarly, 'Approved' status will appear against approved requests.

<b>⇔PSW</b>	E Sear	ch anything					13422	HAGLEF	R BAILLY PAKISTA	N (PRIVATE) LIMITED 🔻	TR -	
🛣 Home		Certificate of Ori / Electronic Certifica										
	In Queue	Amendment Req	uest(s)									
	List of E	ectronic Certific	ate of Origin					Search by request no. Q + Create New Request				
	S No.	Request No. : Certificate No. : Trader Name : Destination Count .: Agreement Type : Submission Da., Approval Date Status : A										
	1	CO-07-2024- 000012	N/A	Hagler Bailly Pakistan (Pvt) Ltd	China	CPFTA	11-07-2024	-	Assigned to Officer	Ľ	-	
	2	CO-07-2024- 000011	KHI-CPFTA- 000011/07-2024	Hagler Bailly Pakistan (Pvt) Ltd	China	CPFTA	10-07-2024	11-07-2024	Approved	8 / C		
											ノ	
											•	
	н	с 1 н н	15 🔹 items	per page						1 - 2 of 2 items		

Figure 25

# 6. Amendment in Electronic Certificate of Origin

The PSW E-CO module allows traders to amend certain fields of information in their approved requests for E-CO i.e. it enables amendments in certain fields after its issuance by the TDAP. For this purpose, traders shall be required to file an 'Amendment Request' electronically. Please go through the step-by-step instructions for filing an amendment request.

i. Please visit "<u>www.psw.gov.pk</u>" and click on the 'Login' button.

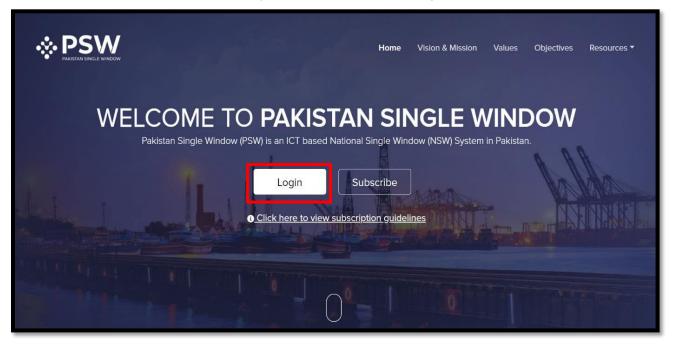


Figure 26

ii. After clicking on the login button, User will be redirected to the login interface. Here, you will be required to enter login credentials.

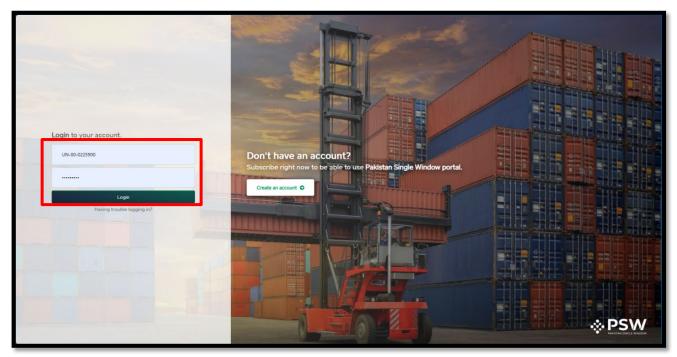


Figure 27

# iii. Upon successful log-in, a dashboard will appear. At the Home Screen, click on the 'LPCO' button.

<b>⇔PSW</b>	Search anything       Image: Search anything     Image: Search anything mills limited +	CA -
Home	Dashboard Home /	
UPS     Payment Advice	Registration     Child User Management	
<ul> <li>☐ Single Declaration</li> <li>☐ LPCO</li> <li>() Child User Management</li> </ul>	Value Added Services PSW Messages WeBOC Messages Appeals	
Profile Management PSW Messages	Peedback and Complaints     Advance Ruling Issuance (ARI)     Goods Declaration     E     Bank Guarantee     E     Assessment/Audit	
窗 WeBOC Messages	Ist of Traders     Image: Document(s) Requested     Image: Adjudication     Image: Duty Drawback	
	User Support System	it

Figure 28

iv. Under the LPCO grid, select "Electronic Certificate of Origin".

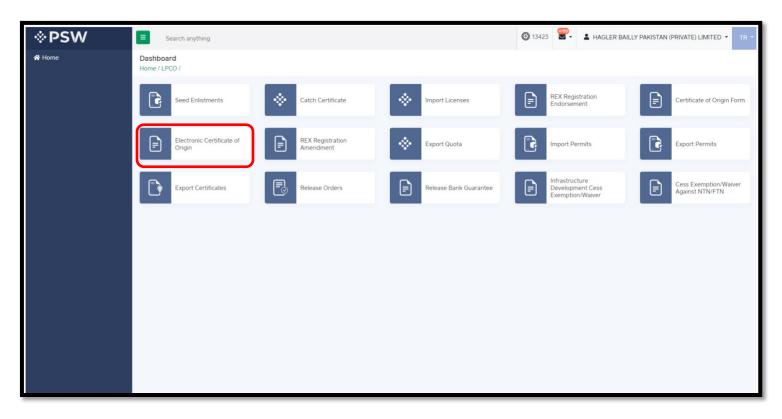


Figure 29

v. The screen will display a list of Requests for E-CO filed by the trader.

∲ PSW	E Sear	ch anything						- L HAGLEI	R BAILLY PAKIST	AN (PRIVATE) LIMITED - TE
🐔 Home		Certificate of Or Electronic Certific								
	In Queue	Amendment Re								
	List of El	ectronic Certifi	ate of Origin					Search by reque	st no. Q	+ Create New Request
	S No.	Request No.	Certificate No.	Trader Name	Destination Count;	Agreement Type :	Submission Da	Approval Date	Status	Actions
	ч.	CO-07-2024- 000012	N/A	Hagler Bailly Pakistan (Pvt) Ltd	China	CPFTA	11-07-2024	ł.	Assigned to Officer	Ľ <sup>*</sup>
	2	CO-07-2024- 000011	KHI-CPFTA- 000011/07-2024	Hagler Bailly Pakistan (Pvt) Ltd	China	CPFTA	10-07-2024	11-07-2024	Approved	
	-									*
	- 36° - 4	1 + +	15 • items	per page						1 - 2 of 2 items

#### Figure 30

vi. User shall click on the edit button under Actions tab. Please note that amendment is permitted by the system only after the approval of request by the TDAP. The screen will display a edit tab under the 'Action' grid. Please click to initiate amendment request.

Upon clicking the 'Edit' tab, system shall allow editing in the 'Select Goods Declaration' menu. Here, the trader can Add, Remove or Edit, GD information.

<b>♦PSW</b>	E Sear	ch anything					<b>(</b> )13422	+ AGLEI	R BAILLY PAKISTA	N (PRIVATE) LIMITED -		
A Home		Certificate of Ori / Electronic Certific										
	In Queue	In Queue Amendment Request(s)										
	List of El	ectronic Certific	cate of Origin		Search by reque	st no. Q	+ Create New Request					
	S No.	Request No.	Certificate No.	Trader Name	Destination Count;	Agreement Type :	Submission Da	Approval Date	Status	Actions		
	1	CO-07-2024- 000012	N/A	Hagler Bailly Pakistan (Pvt) Ltd	China	CPFTA	11-07-2024	÷	Assigned to Officer	ď		
	2	CO-07-2024- 000011	KHI-CPFTA- 000011/07-2024	Hagler Bailly Pakistan (Pvt) Ltd	China	CPFTA	10-07-2024	11-07-2024	Approved	B 🖉 Z		
										▼ 1 - 2 of 2 items		
	×	с <mark>1</mark> э я	15 • items	per page						1-20		

#### 6.1 Amendment of Basic Information

i. User will be able to edit permitted fields, after editing User shall click on save button and edited information will be saved.

<b>⊗PSW</b>	Search anything			⊚13422 🔗	AGLER BAILLY PAKISTAN (PR	RIVATE) LIMITED - TR -						
A Home	Electronic Certificate of Origin Ame Home / LPCO / Electronic Certificate Of Ori											
	Step 2 of 3 Please complete all the steps to submit Electronic Certificate Origin (E-CO) Amendment request.											
	Select Goods Declaration	Select Goods Declaration CPFTA (China-Pakistan Free Trade Agreement)										
	Basic Information	< Edit Details										
	Document Information											
		10-07-2024	Vessel/Flight/Train/Vehicle No. MT Ocean		Port of Loading (optional) Karachi							
		Port of Discharge Shanghai										
						Back						



ii. After saving the vessel details, the User will be able to edit commodity details and can add remarks for the TDAP officer if required. Then save the information. **Note:** 

The remarks made by the trader shall appear on the Certificate of Origin, therefore, keep your remarks short and standardized.

Select Goods Declaration	OPFTA (China-Pakistan Free Trade Agreem	ent)		4
Basic Information	< Edit Commodity			
Document Information	HS Code of the Importing Country 0201.1000	Origin Criterion P	•	
	Marks and Number of Package(s) M/s Master Impex, Karachi			
	Number and Kind of Package(a),Description of Goods Bovine Meat, Half Carcass 200 No. packed in 200 Bags			
	Gross Weight or Other Quantity	UOM		FOB Value (optional)
	5000	KG	*	10000
	Number of Invoice	Date of ir	nvoice	
	Inv/1298/	10-07-2	2024	
	Remarks Please issue certificate of Origin			
				Back

Figure 33

#### 6.2 Adding Document Information

i. User shall upload updated documents here, and then click on submit button once documents are uploaded.

<b>⇔PSW</b>	Search anything		<b>③</b> 1342	22	LIMITED - TR -				
😤 Home	Electronic Certificate of Origin Amendment Home / LPCO / Electronic Certificate Of Origin / Amendment /								
	Step 3 of 3 Please complete all the steps to submit El	ectronic Certificate Origin (E-CO) Amendment request.			(S) Cancel				
	Select Goods Declaration	OPFTA (China-Pakistan Free Trade Agreement)							
	Basic Information	Document Name							
	Document Information	Select Document							
		Upload File							
		Select files			Drop files here to upload				
		Only jpeg, jpg, .pdf & .png files are allowed for uploading. File size max limit is 2MB.							
		No docume	i) nts uploaded y	vet					
					Back Print Preview Submit				

Figure 34

ii. Once the request is submitted, a confirmation screen will appear, User shall click on "Yes" to proceed further.

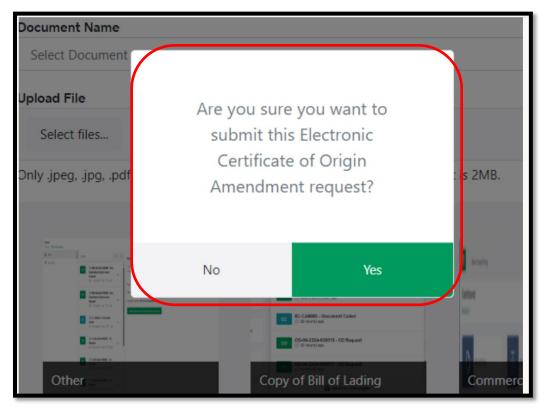


Figure 35

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iii. Confirmation of the submitted request will appear, and the request number will be generated.

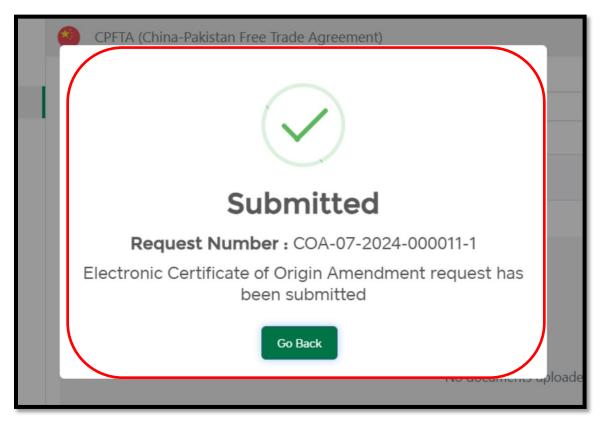


Figure 36

iv. After successful application submission, the request will be assigned a system generated number and will reflect status as "Assigned to Officer".

<b>⇔PSW</b>	<b>≡</b> Sea	rch anything						<b>1</b> 3422	<b>₽</b> . ⊥	HAGLER BA	AILLY PAKISTAN	(PRIVATE) LIMITE	ED • T
希 Home		Certificate of C		f Origin /									-
♥ Home	Home / LPCO		icate Of	5)	Trader Name Hagler Bailly Pakistan (Pv	Destination Cou :	Agreement Type : CPFTA	Submissio 11-07-202		roval Da	Search Status I Assigned to Officer	by request no.	q
		< 1 × 1	H	15 • items	per page							1 - 1 of 1	<b>▼</b> items

Figure 37

#### 6.3 Status Alert at Trader's Portal

i. After successful application submission, the request will be assigned a system generated number and will reflect status as "Assigned to Officer". The trader will ssreceive a confirmation message on the home screen.

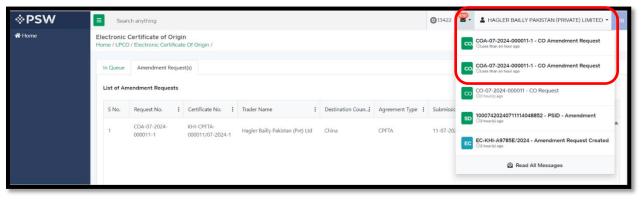


Figure 38

ii. Upon clicking on the message, the trader shall be able to view the message and status of the application i.e. Approved or Rejected.

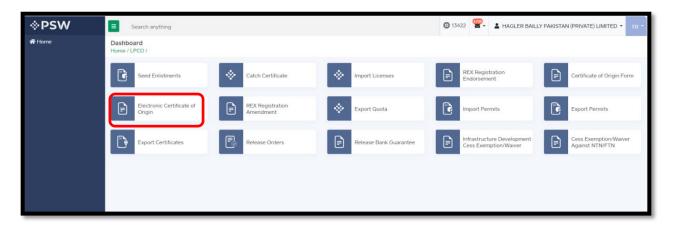
<b>⊗PSW</b>	E Search anything	◎ 13422 😪 - 💄 HAGLER BAILLY PAKISTAN (PRIVATE) LIMITED - TR -								
슈 Home	Inbox Home / PSW Messages /									
	Inbox	Search × COA-07-2024-000011-1 - CO Amendment Request								
	û Important	CON         # COA-07-2024-000011-1 - CO         From TDAP Certifier           Amendment Request           Date 11-07-2024 - Thu         Time 14:04           ID 11-07-2024 - Thu         0         14:04         Vour request for CO Amendment Request has been Approved.								
		COA        ★ COA-07-2024-000011-1 - CO Amendment Request          Image: Coal of 2-2024 - Other States and the complexity of the complexity o								
		CO ★ CO-07-2024-000011 - CO Request								
		SD         ★ 10007420240711114048852 -           PSID - Amendment         ***           ⊡ 11-07-2024 - Thu ○ 1140         1140								
		★ EC-KHI-A9785E/2024 -         Amendment Request Created         ⊕ 11-07-2024 - Thu © 11:40								

iii. To check the status of application, trader shall go to dashboard, and click on LPCO tab.

<b>⊗PSW</b>	E Search anything			I 13422	Y PAKISTAN (PRIVATE) LIMITED + TR +
😤 Home	Dashboard Home /		0		
	Registration	Single Declaration	Child User Management	E LPCO F	Profile Management
	VPS	Value Added Services	PSW Messages	WeBOC Messages	EIF/EFE Management
	Recoveries	Appeals	Feedback and Complaints	Complain Management System	Classification Committee
	Advance Ruling Issuance (ARI)	Authorize Customs Agent	Goods Declaration	Financial Instrument	Bank Guarantee
	Assessment/ Audit	Document(s) Requested	Adjudication	E Duty Drawback	Licenses & Quotas
	User Support System	Financial Securities	Carrier Declaration	Refund Management	HIS MIS
	Payment Management				
	User Support System			_	_

Figure 40

iv. Trader shall click on Electronic Certificate of Origin menu.



v. Since the application for E-CO was approved. A system generated 'Certificate No.' shall appear next to the Request No. Please note that Certificate No. is the number which shall appear on your Certificate of Origin and is different from the 'Request No. Please click on the 'document' figure under the 'Action' tab to download the Certificate of Origin.

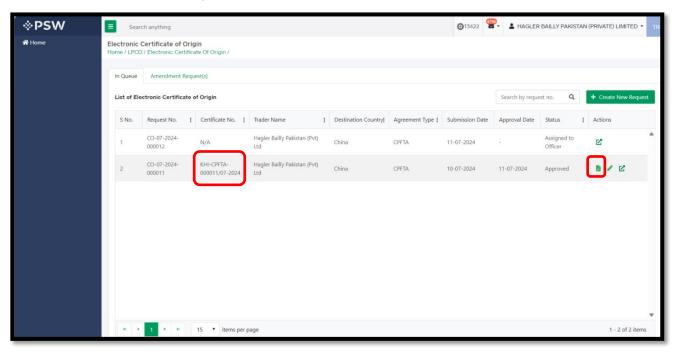


Figure 42

vi. Certificate will be downloaded and will be shown in the downloads.

<b>⊗PSW</b>	E Search anything	134	Downloads	◘ < … ☆	D .	TR
A Home	Electronic Certificate of Origin		KHI-CPFTA-000011-07-2024 (1).pd	r		
						_

vii. After the approved Certificate has been downloaded and opened, it shall contain the TDAP officer's e-signature and stamp along with a QR code. The QR code enables online verification of this E-CO from anywhere in the world. Please insert the Certificate of Origin Form in your printer, adjust the printer tray as per the Form size/dimensions and print the certificate on the form. Print as many copies as desired.

#### Note:

Please note that in different types of Certificates of Origin Forms, there is a separate box requiring 'Declaration by the Exporter'. Based on requirement, the trader shall affix their stamp and signature manually on the Certificate of Origin issued electronically through the PSW.

				1					
	1. Exporter	s Name and Address Country		CERTIF	ICATE NO. K	HI-CPFTA-000011/07-20	024		
		illy Pakistan (Pvt) Ltd, Block 1, Commer F8/2, Islamabad Islamabad Urban, Paki			CERTIF	ICATE OF ORIGIN			
					CHINA	-PAKISTAN FTA			
	2. Consigne	e Name and Address,country		(Combined Declaration and Certificate)					
	ABC Impor	rt Company, Guangzhou, China, China							
					Issued	Pakistan			
						(Country)			
	3. Producer	s Name and Address,country				See Instruct	ion Overleaf		
	Master Im	pex, SITE Karachi, PAK							
	4. Means of	transport and route (as far as known)		5. For offici	al Use only				
	Departu	re Date: 10-07-2024		Prefe	rential Treatm	nent Given Under China-Pa	kistan FTA		
	Vessel/Fi	ght/Train/Vehicle No. MT Ocean			Trade Prefere	ntial Tariff			
	Port of d	ischarge: Shanghai			lidue Pieleiei				
	Port of loading: Karachi				Preferential Treatment Not Given (Please state reason's)				
				Signature of Authorized Signatory of the Importing Country					
	6. Item number	<ol> <li>Marks and number on packages;Number and kind of packages;description of goods; HS code of the importing country</li> </ol>	8. Origin Criterio n	9. Gross Weight, Quantity and FOB value 10. Number and date of invoices s					
	1	M/s Master Impex, Karachi; Bovine Meat, Quarter Carcass 400 No. packed in 200 Bags; 0201.1000	Ρ	5000, KO	G, 10000	Inv/1298/ 10-07-2024	Please issue certificat e of Origin		
0	Declaration	by the exporter			13. Certifi	cation	•		
Th	e under sigr	ned hereby declares that the above d	etails and st	atemets	It is her	reby certified, on the bas out, that the declaration	is of control		
ar	e correct; th	at all the goods were produced in				er is correct	by the		
		Pakistan			同時又等認知	AHME AHME	PAL		
		Country		and from		Trade	Development S		
th	ese goods	y comply with the origin requiren in the China-Pakistan Free Trade goods exported to	Area Prefere	fied for rential					
		China			Karachi	A WAY	OF COMM		
		Importing Country			11-07-2				
	10-07-2024	Karachi			Pla	ace and date signature an Certifying Authori			
	PI	ace and date signature of authorized	signatory			Certifying Authon	- ,		

# 7. Request for Certificate of Origin Form

#### 7.1 User Login

i. Please visit "<u>www.psw.gov.pk</u>" and click on the 'Login' button.

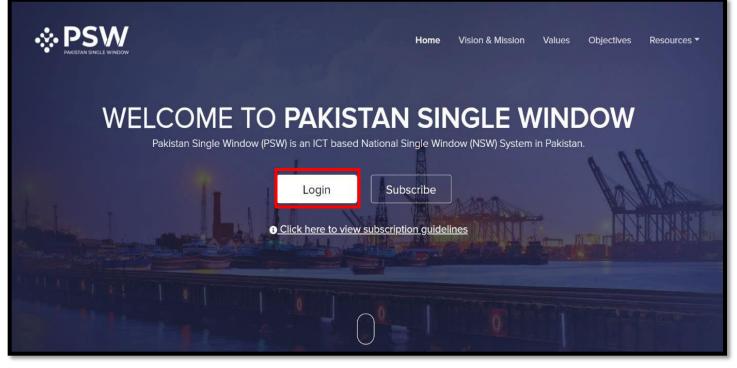


Figure 45

ii. After clicking on the login button, User will be redirected to the login interface. Here, you will be required to enter login credentials.

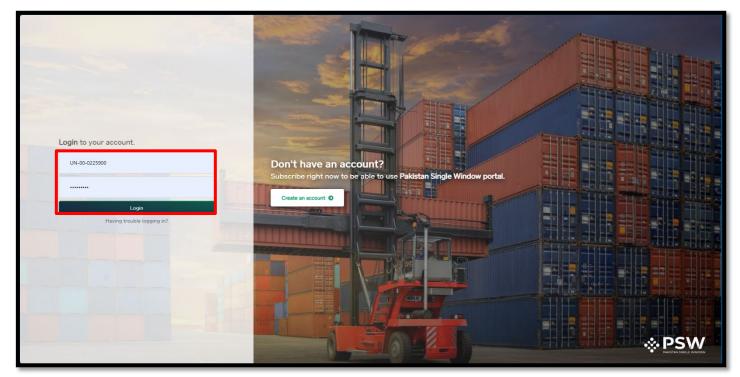
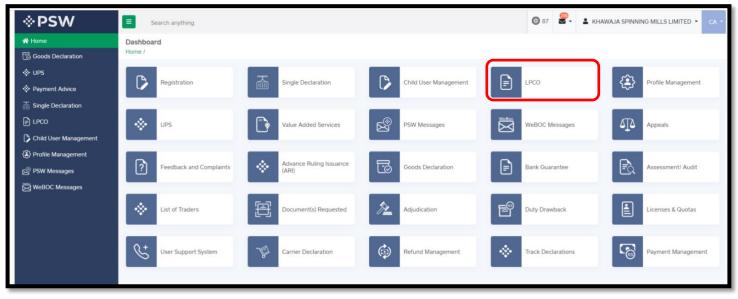


Figure 46

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#### 7.2 Certificate of Origin Forms Request

iii. Upon successful log-in, a dashboard will appear. At the Home Screen, click on the 'LPCO' button.





iv. Under the LPCO grid, select "Certificate of Origin Forms".

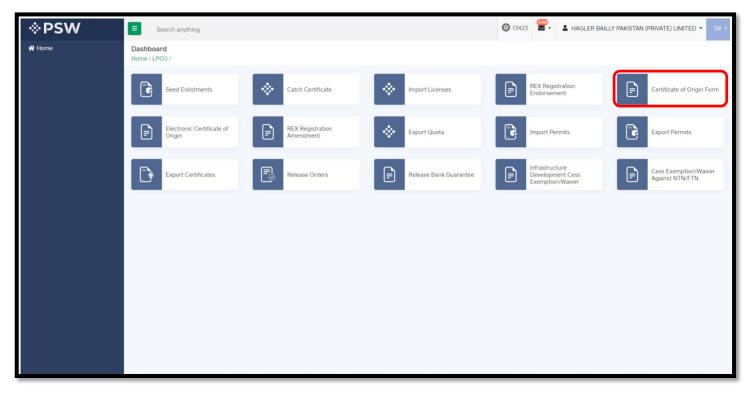


Figure 48

#### 7.3 Create New Request

i. This page shall display a list of all the requests for E-CO along with the status. To create a new request, click on "Create New Request" to submit request.

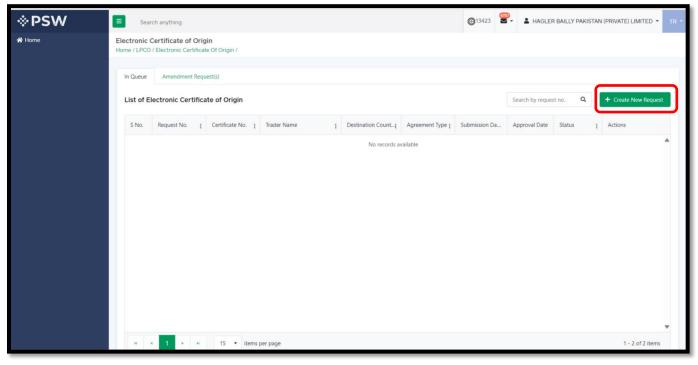


Figure 49

ii. User shall be vigilant while providing relevant details. User shall select correct city from dropdown menu.

$\leftarrow$ C $\textcircled{1}$ https://uat	.psw.gov.pk/app/tdap/oga/lpco/COForm/Create			
<b>⊗PSW</b>	E Search anything			©5139 👻 ▲ KHAWAJA SPINNING MILLS LIMITED ▼ TR ▼
☆ Home ☑ Goods Declaration	Certificate of Origin Form Home / LPCO / Certificate Of Origin Form / Crea	tte /		
↔ UPS	Step 1 of 2 Please complete all the steps to submit the Cert	lificate of Origin Form(s) request .		⊗ Cancel
Payment Advice	Basic Info	OGA - Site/Office Selection		
급 Single Declaration	Fee Summary	Please select the city and site office from where you want to get the	Certificate of Origin Form.	
Child User Management		Agency Name	City	Site
Profile Management		Trade Development Authority of Pakistan	Karachi	TDAP Office, Karachi
ංලී PSW Messages			Raiaciii	
🛱 WeBOC Messages		NTN	Trader Name	Address
Recoveries		0225900	M/S KHAWAJA SPINNING MILLS LTD,	10-L GULBERG III MAIN FEROZEPUR ROAD ,LAHORE
		Shipping Address Flat # 1201, 7th Floor, Greens Two Residency, PECHS Block-2		I will collect the requested forms myself
		S No. Trade Agreement(s)		Quantity
		14 AZPK (Azerbaijan-Pakistan Certificate of Origin)		0 +
		1 CPFTA (China-Pakistan Free Trade Agreement)		0
		13 GSP (Generalized System of Preferences)		0
		10 GSTP (Global System of Trade Preferences)		0
		8 PIPTA (Pakistan-Iran Preferential Trade Agreement)		0
		4 SAFTA (South Asian Free Trade Agreement)		0
		16 TURPAK (Turkey-Pakistan Certificate of Origin)		0 +

Figure 50

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#### 7.4 Selection of CO Forms Collection

i. User shall enable the 'I will collect the request forms myself' button if user will collect the forms by himself or keep the button disable if CO Forms should be delivered to the address.

← C 🗅 https://uat.g	<b>sw.gov.pk</b> /app/tdap/oga/lpco/COForm/Create					A^ ☆ Φ ⊄	``` <i>`®</i> ⊕ ≤		
<b>⊗PSW</b>	Search anything				<b>©</b> 5139	KHAWAJA SPINNING MILLS			
☆ Home ☑ Goods Declaration	Certificate of Origin Form Home / LPCO / Certificate Of Origin Form / Creat	:e /							
♦ UPS	Step 1 of 2 Please complete all the steps to submit the Certi	ficate of Or	igin Form(s) request .				⊗ Cancel		
♦ Payment Advice	Basic Info	OGA -	OGA - Site/Office Selection						
E LPCO	Fee Summary	Please :	select the city and site office from where you want to get the C						
Child User Management			y Name	City	Site				
Profile Management			Development Authority of Pakistan	Karachi	TDAP	Office, Karachi	•		
og PSW Messages 🛱 WeBOC Messages		NTN		Trader Name	Addres				
Recoveries		0225	900	M/S KHAWAJA SPINNING MILLS LTD,		10-L GULBERG III MAIN FEROZEPUR ROAD ,LAHORE			
-			ng Address * 1201, 7th Floor, Greens Two Residency, PECHS Block-2			I will collect the requested forms	: myself		
		S No.	Trade Agreement(s)			Quantity			
		14	AZPK (Azerbaijan-Pakistan Certificate of Origin)			0	\$		
		1	CPFTA (China-Pakistan Free Trade Agreement)			0	\$		
		13	GSP (Generalized System of Preferences)			0	\$		
		10	GSTP (Global System of Trade Preferences)			0	•		
		8	PIPTA (Pakistan-Iran Preferential Trade Agreement)			0	\$		
		4	SAFTA (South Asian Free Trade Agreement)			0	\$		
		16	TURPAK (Turkey-Pakistan Certificate of Origin)			0	¢ _		

Figure 51

ii. List of trade agreement will be shown, User shall select the required number of desired trade agreement from dropdown menu. User shall add remarks if required, then press save and proceed button.

← C 🗅 http	s:// <b>uat.psw.gov.pk</b> /app/tdap/oga/Ipco/COForm/Create						\$ \$ \$ \$ \$
<b>⊗PSW</b>	E Search anything				<b>@</b> 5139 <b></b>	- 🛓 KHAWAJA SP	PINNING MILLS LIMITED - TR -
Home	Certificate of Origin Form Home / LPCO / Certificate Of Origin Form / Create /						
♦ UPS	Step 1 of 2 Please complete all the steps to submit the Certificate of Origin	Form(s) reques	t.				( Cancel
Payment Advice	Basic Info	OGA - Sit	e/Office Selection				
Single Declaration LPCO	Fee Summary	Please selec	t the city and site office from where you want to get the Certificate of Origin For	771.			
Child User Management		Agency Na	me	City	Site		
Management     Profile Management		Trade Devel	opment Authority of Pakistan	Karachi 👻	TDAP Office, Karachi		•
් PSW Messages							
😔 WeBOC Messages		0225900		Trader Name M/S KHAWAJA SPINNING MILLS LTD,	Address	DZEPUR ROAD ,LAHO	RE
Recoveries		Shipping A	ddress				
		Flat # 120	1, 7th Floor, Greens Two Residency, PECHS Block-2		I will collect the	requested forms my	self
		S No.	Trade Agreement(s)			Quantity	
		14	AZPK (Azerbaijan-Pakistan Certificate of Origin)			1	÷
		1	CPFTA (China-Pakistan Free Trade Agreement)			1	•
		13	GSP (Generalized System of Preferences)			1	0
		10	GSTP (Global System of Trade Preferences)			1	•
		8	PIPTA (Pakistan-Iran Preferential Trade Agreement)			1	•
		4	SAFTA (South Asian Free Trade Agreement)			1	•
		16	TURPAK (Turkey-Pakistan Certificate of Origin)			1	:
							_
		Remarks					
		Please co	nsolidate.				
							Back Save & Proceed

Figure 52

## 7.5 Fee Summary

i. Fee Summary will be shown along with quantity of the forms. Accumulated amount will be shown in grand total.

← C 🕒 https://uat	psw.gov.pk/app/tdap/oga/lpco/COForm/Create				A® 🏠	ф ¢ @ %
<b>⊗PSW</b>	E Search anything			0	95139 🗑 🔹 KHAWAJA S	PINNING MILLS LIMITED - TR
😤 Home	Certificate of Origin Form Home / LPCO / Certificate Of Origin Form / Create	1				
→ ♦ UPS	Step 2 of 2 Please complete all the steps to submit the Certifi	icate of Origin F	orm(s) request .			(Cancel
Payment Advice	Basic Info					
a Single Declaration a LPCO	Fee Summary	Amount	to be paid : PKR 7,000		Se	ven Thousand Rupees only
E Child User Management		S No.	ltem(s)	Quantity	Unit Price	Total
Profile Management		1	AZPK (Azerbaijan-Pakistan Certificate of Origin)	x1	PKR 1.000	PKR 1,000
ල් PSW Messages		2	CPFTA (China-Pakistan Free Trade Agreement)	xt	PKR 1,000	PKR 1,000
🛱 WeBOC Messages		3	GSP (Generalized System of Preferences)	x1	PKR 1.000	PKR 1.000
Recoveries		4	GSTP (Global System of Trade Preferences)	x1	PKR 1,000	PKR 1,000
		5	PIPTA (Pakistan-Iran Preferential Trade Agreement)	xt	PKR 1,000	PKR 1,000
		6	SAFTA (South Asian Free Trade Agreement)	xt	PKR 1.000	PKR 1.000
		7	TURPAK (Turkey-Pakistan Certificate of Origin)	xt	PKR 1,000	PKR 1,000
					Sub Total:	PKR 7,000
					Courier / Delivery Charges:	PKR 0
					Grand Total:	PKR 7,000
						Back Submit

Figure 52

ii. Once the amount is confirmed, the User shall click on the submit button to proceed further.

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<b>⊗PSW</b>	E Search anything					PINNING MILLS LIMITED - TR -
😤 Home	Certificate of Origin Form Home / LPCO / Certificate Of Origin Form / Create /					
♦ UPS	Step 2 of 2 Please complete all the steps to submit the Certificat	te of Origin For	m(s) request .			( Cancel
Payment Advice	Basic Info					
Single Declaration	Fee Summary	Amount to	be paid : PKR 7,000		Se	ven Thousand Rupees only
LPCO Child User Management		S No.	ltem(s)	Quantity	Unit Price	Total
Profile Management		1	AZPK (Azerbaijan-Pakistan Certificate of Origin)	x1	PKR 1,000	PKR 1,000
ත් PSW Messages		2	CPFTA (China-Pakistan Free Trade Agreement)	x1	PKR 1,000	PKR 1,000
🛱 WeBOC Messages		3	GSP (Generalized System of Preferences)	x1	PKR 1.000	PKR 1.000
Recoveries		4	GSTP (Global System of Trade Preferences)	×1	PKR 1,000	PKR 1,000
		5	PIPTA (Pakistan-Iran Preferential Trade Agreement)	x1	PKR 1,000	PKR 1,000
		6	SAFTA (South Asian Free Trade Agreement)	xt	PKR 1.000	PKR 1.000
		7	TURPAK (Turkey-Pakistan Certificate of Origin)	x1	PKR 1,000	PKR 1,000
					Sub Total:	PKR 7,000
					Courier / Delivery Charges:	PKR 0
					Grand Total:	PKR 7,000
						Back
						Subline Subline

#### 7.6 Payment Process

i. Upon clicking the submit button, Payment Awaited prompt will appear, where PSID against the request will be generated and total amount to be paid will be displayed. Upon confirmation, User shall click on submit to proceed further.

S No.     Item(s)     Quantity     Unit Price       1     Ai     Image: Ai and the set of th	Total           PKR 1.000           PKR 1.000           PKR 1.000           PKR 1.000
Z     Cf     x1     PKR 1.000       3     Gf     Payment Awaited     x1     PKR 1.000       4     Gf     Vour Certificate of Origin Form request has been recorded and is ready for processing. Kindly pay the required frees against the below PSID to further proceed with your request     x1     PKR 1.000       6     S4     PSID     x1     PKR 1.000       7     TL     Amount PKR 7.000     PSID 10077920240605113824820     x1     PKR 1.000	PKR 1.000 PKR 1.000
3     GS     Payment Awaited     x1     PKR 1.000       4     GS     Payment Awaited     x1     PKR 1.000       5     Payment Awaited     x1     PKR 1.000       6     GS     Frequent dees against the below PSID to further proceed with your request     x1     PKR 1.000       7     TL     Amount PKR 7.000     PSID 10077920240606113824820     x1     PKR 1.000	PKR 1.000
Payment Awaited     x1     PKR 1.000       x0 ur Certificate of Origin Form request has been recorded and is ready for processing. Kindly pay the required fees against the below PSID to further proceed with your request     x1     PKR 1.000       x1     PKR 1.000     x1     PKR 1.000       x1     PKR 1.000     x1     PKR 1.000       x1     PKR 1.000     x1     PKR 1.000	
4     G:     x1     PKR 1.000       Your Certificate of Origin Form request has been recorded and is ready for proceed with your request     x1     PKR 1.000       5     S     x1     PKR 1.000       7     T1     Amount PKR 7.000     PSID 10077920240606113824820     x1     PKR 1.000	
S     Processing, Kindly pay the required fees against the below PSID to further proceed with your request     x1     PKR 1.000       5     S     x1     PKR 1.000       7     Ti     Amount PKR 7.000     PSID 10077920240606113824820	PKR 1,000
5         x1         PKR 1.000           7         TL         Amount PKR 7.000         PSID 10077920240606113824820         x1         PKR 1.000	PKR 1,000
PKR 7,000 10077920240606113824820	PKR 1.000
	PKR 1.000
	PKR 7
Proceed Courier / Delivery Charges:	p
Grand Total:	PKR 7

Figure 54

ii. On the left side of the screen, the user shall have a view of details of general information, however on the right side of the screen mode of payment will be displayed. The user shall make payment through the PD Account or user can choose to make payment through the alternate delivery channel (ADC).

← C 🗄 https://uat.ps	w.gov.pk/app/UPS/PaymentAdvice/1	10077920240606113824820				▲ ☆ Φ ✿ @ @ …		
<b>⊗PSW</b>	Search anything				© 5139 👻	• 🛓 KHAWAJA SPINNING MILLS LIMITED • TR •		
A Home	Loading Home / UPS / Payment Advice /							
♦ UPS	General Information				Mode of Payment			
◆ Payment Advice	Payment Type Certificate of Origin Form	Creation Date & Time 06-06-2024 11:38 AM	Document Number COF-06-2024-000005	VIR #	Alternate Delivery Channels (ADC) PD Accou	int		
E LPCO	Request				PSID 10077920240606113824820	Total Payable Amount PKR 7,000		
Child User Management	Trader NTN # 0225900	BL/AWB #	Business Name M/S KHAWAJA SPINNING MILLS LTD,	Agent Name				
않 PSW Messages 甚 WeBOC Messages	Payment Breakup		Amount (PKR)		Amount in Words Seven Thousand Rupees Only			
Recoveries	+ Certificate of Origin Form R	lequest	PKR 7,000			Cancel		
					*			

Figure 55

iii. Once the payment has been processed, below screen will appear. The user can print the payment receipt by clicking on 'Payment Receipt' button.

← C 🗎 https://uat.g	<b>ssw.gov.pk</b> /app/tdap/oga/lpco/COForm/View			A* ☆ C	1) 12 @ @
⊗PSW	Search anything				IG MILLS LIMITED + TR +
😤 Home 🔂 Goods Declaration	View Certificate of Origin Form Home / LPCO / Certificate Of Origin Form / View /				
◆ UPS ◆ Payment Advice 番 Single Declaration	COF-06-2024-000005	Submission Date 06-06-2024	Agency Name Trade Development Authority of Pakistan	Status Assigned to Officer	> Expand
E LPCO					
Child User Management (a) Profile Management (b) PSW Messages	NTN 0225900	Trader Name M/S KHAWAJA SPINNING MILLS LTD,	Shipping Address Flat # 1201, 7th Floor, Greens Two Residency, PECHS Block-2	Agency City Karachi	
중 WeBOC Messages	Agency Site TDAP Office, Karachi	Trader Remarks Please consolidate.	Self Collection Yes		
-	Trade Agreement(s)			Quantity	
	AZPK (Azerbaijan-Pakistan Certificate of Origin)			1	A
	CPFTA (China-Pakistan Free Trade Agreement)			1	
	GSP (Generalized System of Preferences)			1	
	GSTP (Global System of Trade Preferences)			1	
	PIPTA (Pakistan-Iran Preferential Trade Agreement)			1	
	SAFTA (South Asian Free Trade Agreement)			1	
	TURPAK (Turkey-Pakistan Certificate of Origin)			1	*
	Back				Print Receipt

Figure 56

iv. Preview of the CO forms payment receipt will appear.

Print Previev	W				E
Trader Name:	M/S KHAWAJA SPINNING MILLS LTD,	NTN: 0	225900 Issu	ance Date:	06-06-2024
Request Num	ber: COF-05-2024-000005	Agency City:	Karachi Age	ncy Site: TDAP	Office, Karachi
PSID:	SID: 10077920240606113824820				
Shipping Addr	ess: Flat # 1201, 7th Floor, Greens Two Residency, PECHS Block-2				
Self-Collection	n: Yes				
SNo.	Certificate of Origin Form(s)		Quantity	Unit Price	Total
1	AZPK (Azerbaijan-Pakistan Certificate of Origin)		×1	1,000.00	1,000.00
2	CPFTA (China-Pakistan Free Trade Agreement)	×1	1,000.00	1,000.00	
3	GSP (Generalized System of Preferences)	(Generalized System of Preferences)			1,000.00
4	GSTP (Global System of Trade Preferences)	(P (Global System of Trade Preferences)			1,000.00
5	PIPTA (Pakistan-Iran Preferential Trade Agreement)		×1	1,000.00	1,000.00
6	SAFTA (South Asian Free Trade Agreement)		x1	1,000.00	1,000.00
7	TURPAK (Turkey-Pakistan Certificate of Origin)		×1	1,000.00	1,000.00
			Sub Total:		7,000.00
		Delivery Charges:		0.00	
Note: *Paid by requestee via UPS in PSW System Grand Total:		7,000.00			

Figure 57

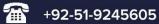
# 8. Contact Information

 ${\sf If you require any assistance, please feel}$ 

free to contact us as:

Email: support@psw.gov.pk Phone: 021-111-1sss11-779





info@psw.gov.pk

www.psw.gov.pk